

# FCSTAT 2020 PROFESSIONAL DEVELOPMENT CONFERENCE

Request for Proposal - Concurrent Sessions - Wednesday, July 22nd and Thursday, July 23rd

Sheraton Dallas Hotel, Dallas, TX

Presenter Information - Please provide ALL information requested. Only the lead presenter will receive a confirmation.

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
School District or Affiliation: \_\_\_\_\_ Campus if applicable: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
Work Email: \_\_\_\_\_ Other Email: \_\_\_\_\_  
Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Co-presenter Information - Please provide ALL information requested.

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
School District or Affiliation: \_\_\_\_\_ Campus if applicable: \_\_\_\_\_  
Work Email: \_\_\_\_\_ Other Email: \_\_\_\_\_  
Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Session Strands - Please check the appropriate boxes.

Career Clusters and pathways on the left side reflect the areas that will be the focus of the conference. Sessions will be selected in all areas which include updates in content information related to the Texas Essential Knowledge and Skills; hands-on activities or other instructional techniques successful in student engagement; academic integration; problem solving; technology applications; software demonstrations; and/or career applications.

- Education and Training
  - Administration and Administrative Support
  - Professional Support Services
  - Teaching/Training
- Hospitality and Tourism
  - Restaurant and Food/Beverage Services
  - Lodging
  - Travel and Tourism
  - Recreation, Amusement and Attractions
- Human Services
  - Early Childhood Development and Services
  - Counseling and Mental Health Services
  - Family and Community Services
  - Consumer Services
- Arts, A/V Technology and Communications
  - Fashion Design
- Architecture and Construction
  - Interior Design

Cluster Foundation Knowledge and Skills

Please select topic(s) of focus from choices below:

- Academic Foundations
- Communications
- Problem Solving and Critical Thinking
- Information Technology/Application Systems
- Safety, Health and Environmental
- Leadership and Teamwork
- Ethics and Legal Responsibilities
- Employability and Career Development
- Technical Skills

Target Audience

- Middle School/Junior High School Teachers       High School Teachers       Both

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Name of Presenter \_\_\_\_\_

## Session Summaries

1. Suggested Presentation Title (Ten words or less.)

\_\_\_\_\_

2. Brief description of your presentation to use in the conference program.

Please send description as a Microsoft Word Document. (Fifty words or less.)

3. A detailed summary of your proposed session that includes the following:

a. Objectives/Main Idea (Three to Five) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b. Outline \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c. Description of planned activities or techniques \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c. Any supplies or equipment participants will need to bring to the session (computer, markers, paper, etc.) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Name of Presenter \_\_\_\_\_

Title of Presentation \_\_\_\_\_

## Room Set-Up:

## Format:

Preference for Room Set-Up is not guaranteed, but please tell us what works best for your presentation.

What best describes the format of your presentation?

Theater Style

Speaker/Participant Interaction

Round Tables

Panel

Classroom Style

Other - Please describe \_\_\_\_\_

No Preference for Room Set-Up

\_\_\_\_\_

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Equipment and Supplies Provided by the Conference  
Will you need any of the following?

Equipment and Supplies Provided by the Presenter  
If needed, presenter will bring the following:

LCD Projector, Set-up and Screen

Computer

Copies of Handouts  
(Digital copy to FCSTAT- Deadline July 6th)

Advancer \_\_\_\_\_

Internet Connection

Other \_\_\_\_\_

List Other Equipment and/or Supplies Needed: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please complete the form, scan and mail or email FOUR pages to:

Mail: FCSTAT Professional Development Conference  
5524 Bee Caves Road, Suite H-1, West Lake Hills, Texas 78746-5246

Email: [fcstat@fcstat.org](mailto:fcstat@fcstat.org) - Please put [RFP - FCSTAT 2020 Conference](#) in the subject line.

Phone: 512.794.8370